

Wisconsin Society of Emergency Services Instructors

60th Annual Meeting -- February 19, 2021

Call to Order *WSESI President James Austad*

Pledge of Allegiance

Moment of Silence – Roy Hoffman

Minutes of 59th Annual Meeting

Executive Secretary's Report *WSESI Executive Secretary Kevin Gerarden*

 Financial Report

 Membership Report

President's Report *WSESI President James Austad*

Reports of Committees

 Awards

 Conference Site

 Training and Programs

 Constitution and By-Laws

 Membership

 Strategic Planning

 Audit

Elections *Nominations Committee – Tom Vandennack*

 Northeast Director

 Northwest Director

 Director At-Large

Unfinished Business

New Business

Announcements and Presentations

Motion to Adjourn?

William E. Clark Trust Meeting *Wm Clark Trustees*

**WISCONSIN SOCIETY OF EMERGENCY SERVICES INSTRUCTORS, INC.
59th ANNUAL MEETING – PEWAUKEE, WISCONSIN**

FEBRUARY 21, 2020

The Annual Meeting was called to order by WSESI President Jim Austad at 6:57PM at the Ingleside Hotel in Pewaukee, Wis. Members joined the President in the Pledge of Allegiance and a moment of silence in memory of senior Life member Herman Pfund.

The minutes of the 58th Annual Meeting of February 22, 2019 were distributed by Executive Secretary Kevin Gerarden. A motion to accept as presented (Yakowenko/Paul) was carried by voice vote.

Executive Secretary's Report:

Financial: Copies of the Society's financial statements prepared by Nigl Accounting LLP were distributed to the membership; Secretary Gerarden shared with the membership some of the activities influencing the year's finances.

Membership: Secretary Gerarden summarized the membership numbers for 2019; the membership report is attached.

Motion (Flanagan/Vandenack) to accept the Executive Secretary's report as presented carried by voice vote.

President's Report: President Austad thanked the Board members and committees for their efforts over the past year. He summarized the circumstances leading to the turnover in Board members in that time, and described the vision for the Society looking ahead.

Committee Reports:

Awards: G. Van Ert congratulated Darrell Courtney of Neillsville, recipient of the 2019 award.

Training & Programs: D. Yakowenko outlined some of the potential topics for training events in the coming year. He stressed the importance of all members continuing input of ideas for future events, and of getting the word out for those events when scheduled.

Constitution/By-Laws Committee: J. Flanagan reported no current issues.

Membership Committee: Ron Naab reported briefly on current outreach efforts.

Strategic Planning: J. Austad referred to activities mentioned above as execution of the Society's strategic plan.

Audit: J. Flanagan reported on the committee's plans for the biennial records inspection.

WTCS Report: No report at this time.

Nominations and elections: T. Vandenack reported that the offices due for election are President, Vice-President, Director-Southeast, and Director-Southwest. He recommended as nominees the incumbents indicated by letters of intent to continue submitted to him.

President: Jim Austad was recommended by the committee; nomination (Yakowenko/Paul) was ratified from the floor. No further nominations were made; motion (Flanagan/Van Ert) to elect Jim Austad by unanimous ballot was carried.

Vice-President: R. Naab was recommended by the committee; nomination (Paul/Van Ert) was ratified from the floor. No further nominations were made; motion (Mueller/Smith) to elect R. Naab by unanimous ballot was carried.

Director-Southeast: D. Yakowenko was recommended by the committee; nomination (Naab/Van Ert) was ratified from the floor. No further nominations were made; motion (Breuer/Naab) to elect D. Yakowenko by unanimous ballot was carried.

Director-Southwest: John Austad was recommended by the committee; nomination (Yakowenko/Franz) was ratified from the floor. No further nominations were made; motion (Naab/Steger) to elect John Austad by unanimous ballot was carried.

A motion to destroy the letters of intent was carried by voice vote.

Unfinished Business: None.

New Business: Discussion was held over possible invitation from Wisconsin State Fire Chiefs Association (WSFCA) for the Society to become an affiliated section of the WSFCA. Consensus reflected the same dearth of interest that followed a similar proposal made during the 2014-5 Strategic Planning process. No action taken.

J. Austad shared the potential opportunity for partnering with Wisconsin EMS community by offering Emergency Service Instructor (ESI) training to satisfy Wisconsin EMS Instructor II.

R. Naab challenged the membership to become an active advocate for certified ESI's by facilitating accumulation and documentation of their 240-hour recertification requirements. He cited last year's revised NFPA 1041 standard; discussion followed.

Announcements: R. Naab reminded membership of this year's Agriculture Rescue Training event, to be held in Marshfield in May.

D. Courtney thanked the membership for the honor afforded him as Instructor of the Year, and for his welcome into the Society.

D. Yakowenko reported on longtime Society member Ross Marshall's recent hospitalization and health challenges.

Motion to Adjourn (Naab/Paul) – carried by voice vote at 8:25 PM.

Respectfully submitted,

Kevin Gerarden
Executive Secretary

**WILLIAM E. CLARK MEMORIAL
EDUCATION ENDOWMENT FUND
CHARITABLE TRUST
Trustees' Meeting – February 21, 2020
Pewaukee, WI**

Meeting convened at 8:30 PM; Secretary Gerarden referred members to the Annual Review report from Nigl Accounting under 'Permanently Restricted' column as record of the Fund's financial activity.

Brief discussion was held regarding the current brokerage firm managing the Fund. Suggestion was made to arrange for a consultation with an independent financial advisor.

Communication from Trustee At-Large P. Silva that he would step down as Trustee. All other Trustees (J. Flanagan, J. Breuer, and ex-officio Trustees Austad and Gerarden) indicated their willingness to continue. Members in attendance included T. Franz, who offered to serve. Offer accepted by consensus.

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Kevin Gerarden, Secretary

WSESI Secretary's Report – Annual Meeting 2021

Financial

Calendar 2020 began with a checkbook balance of \$18,320.17. Expenses connected with the Annual Conference were greater than anticipated, followed by a general suspension of activity due to pandemic precautions. Resumption of book sales in early autumn and at the end of the year prompted a brisk turnover in active inventory. December dues and conference payments also made a showing just before the books closed for the year, with a final checkbook balance of \$11,168.91.

The review conducted by Nigl Accounting accompanies this report. The operating fund activity is listed in the column marked 'Unrestricted' and the William E. Clark Charitable Trust is contained in the 'Permanently Restricted' column.

Membership

The calendar year began with the roster at 240 members. The first half of the year saw 41 new members, including 25 complimentary from the Pewaukee ESI class in February. Renewal activity was slow but steady through the quarantine shutdowns and about 48 members lapsed at the end of the renewal cycle in July. Autumn brought a return to interest in membership, and the 2021 Membership Renewal cycle began with over 50 renewals in December. Four prepaid and seven Life Members were carried to the 2021 roster at the turn of the calendar year. Seven (one dropped, one added) organizations took advantage of Partner Agency membership.

The current roster (paid, complimentary, Life and pending) total as of the third week in February, 2021: **259**.

Respectfully Submitted,

Kevin Gerarden
Executive Secretary